

**Netaji Subhas Regional Institute of Cooperative Management, Kalyani**  
**(A training unit of National Council for Cooperative Training, New Delhi)**  
**Ministry of Cooperation, Govt. of India**  
**Address: PO. Kalyani, Dist. Nadia, W.B.**

Invites applications from suitable persons for engagement to the post of Lecturer in the field of Agriculture, Management/Cooperation, Accounts & Finance/Banking and Information Technology, on contract basis for a normal period of one year, which may be extended for a maximum period of five years, subject to the condition of satisfactory performance and/or requirements of the institute. For remuneration and other terms and conditions of the engagement, please visit to our website [www.nsrcm.com](http://www.nsrcm.com).

Director

## VACANCY CIRCULAR

Netaji Subhas Regional Institute of Cooperative Management, Kalyani, W.B. invites applications from suitable persons for engagement to the post of Lecturer on the contract basis on the following terms and conditions-

- (i) **Name and subject of post(s):** Lecturer in the field of **Agriculture, Management, Cooperation, Accounts & Finance, Banking and Information Technology,**
- (ii) **Nature of appointment:** Purely on Temporary basis.
- (iii) **Tenure of engagement:** The normal period of appointment will be for one year which may be extended up to maximum period of five years, subject to the condition that the performance of the person so engaged is satisfactory and the institute requires his services for such further period. Yearly assessment of the performance of the person so appointed will be done by the Selection Committee.
- (iv) **Remuneration:** The person so selected for the post of 'Lecturer' will be paid a consolidated monthly remuneration of Rs.40,000 to 90,000 based on the recommendations of the selection committee keeping in view the experience of that person to be recorded in writing by the Committee.
- (v) **Annual incentive:** 5 percent annual increment on consolidated remuneration may be granted to the person whose performance is found satisfactory. Increment beyond 5% upto 15%, may be considered on extraordinary performance, with the approval of Competent Authority.
- (vi) Maximum age limit for such appointment of faculty on contract basis is 60 Years.
- (vii) Essential Qualifications for the post of Lecturer:
  - (i) Master Degree with minimum of 55% marks in Agriculture/ Economics/Commerce/ Law/ Business Administration/ MCA/ Computer Engineering/ Information Technology.
  - (ii) NET or an accredited Test (State Level Eligibility Test SLET/SET) qualified.
  - (iii) Five year's teaching experience in an institution of repute.  
Desirable: Ph.D. in the concerned/allied/relevant subject.
- (viii) Other terms and conditions:
  - (a) In case the performance of the person so appointed on contract basis is found unsatisfactory his services will be terminated by giving one month's notice or pay in lieu thereof without assigning any reason. The person concerned may leave the NCCT by giving one month's notice or pay in lieu thereof.
  - (b) The person so appointed will be eligible for paid leave for 15 days in a calendar year. It cannot be carry forwarded to the next calendar year. Any leave beyond 15 days in a calendar year will be considered as leave without pay.
  - (c) Persons so appointed on contract basis will not be eligible for any allowance except consolidated monthly remuneration. He will not claim any terminal benefit on

termination of his contractual appointment.

- (d) The person appointed will come under the ambit of conduct rules as applicable in NCCT.
- (e) The person so appointed will require to attend respective office during the working hours and days in week. He/she will have to attend the office during holidays in case of necessity.
- (f) The person appointed will require to maintain confidentiality of the work assigned to him/her by the Institute.
- (g) The person selected for appointment will require to show his all original certificates required for verification for his/her eligibility for the post.
- (h) The person so engaged may be allotted residence inside the Institute campus, subject to its availability, after the approval of the Director of the Institute. The person will be charged license fee and monthly rent equivalent to 20% of their consolidated remuneration and also electrical and water charges as per actual.
- (i) In case of outstation program the person so engaged will be provided boarding and lodging or TA/DA as per rules prevalent in NCCT, as per the entitlement of the post.
- (j) For any clarification on these guidelines, decision of NCCT will be binding.

Interested candidates may forward his/her application duly filled in the attached proforma at Annexure, including a copy of the following documents {Self Attested with (1) two colour photographs, (2) copy of Aadhar Card, (3) Proof of Birth Certificate (4) Service and Experience Certificate (5) Certificates of Educational & Professional Qualification & Experience} to **The Director, Netaji Subhas Regional Institute of Cooperative Management, Central Park, P.O.- Kalyani, Nadia -741235, (through courier service/ Speed Post /Registered Post, so as to reach on or before 25-06-2026 (12 noon).**

**The Institute reserves the right to reject any application without assigning any reasons. Eligible candidates will be communicated for appearing in the interview board.**

Director

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**Applications for the post of .....**



1. Name : .....
2. Father's Name: .....
3. Date of Birth :.....
4. Domicile : .....
5. Nationality : .....
6. Mailing address (with Tel./ Mob. No. and e-mail address)  
.....  
.....
7. Permanent Address:.....
8. Mobile No. : .....
9. Email No. :.....
10. Educational /Professional Qualification:-

Sl. No.	Qualification	University/Institute	Percentage of Marks	Year of Passing

11. **Work Experience:-**

Sl;.No.	Organisation/ Institute	Period		Nature of Work	Post Held	Remarks
		From	To			

12. Whether SC/ST/OBC :.....

13. Details of Computer knowledge : .....

14. Reference :

- (i) .....
- .....
- (ii) .....
- .....

I, hereby, declare that the particulars furnished above are true and correct to the best of my knowledge and belief. In case any information furnished by me is found false or suppression of any information. I may be terminated and if required legal action may be taken. I have read this circular and accept all the terms and conditions for engagement to the post applied for by me.

Date:.....

\_\_\_\_\_  
(Signature)